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MINUTES of a MEETING of the  
 FULL GOVERNING BODY  
 7.00 p.m. in school, Staff room, Wednesday 13 May 2015

Governors Present:

**Quorum: 5**

<p><u>L.A. governor</u>                  John Forty JF Chair</p> <p><u>Staff governors</u>                  Sue Grundy SG Head Teacher                  Catherine Archard CA</p> <p><u>Parent Govs</u>                  Drew Cooper DC                  Louise Harriss LH</p>	<p><u>Foundation Governors</u>                  Luc Agostini LAg                  Elaine Bardwell EB                  Catherine Coughlan CC                  Freda Hughes FH                  Anne Pearsall AP                  Jane Upham JU</p>
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In attendance: Lynden Guiver LG, Tina Mundy TM: Foundation Observers.  
 Liz Bickley (LB Clerk).

Apologies:  
 Farida Anwar FA Co-opted governor

Documents for the meeting: see list at end.

**Minute Ref.:**

**1415/**

**Action**

69	<p><u>Welcome and any Declarations of Interest</u></p> <p>JF welcomed everyone to the meeting, which was quorate. An attendance form was completed by those present and governors asked to declare any specific interests in agenda items.</p> <p>Apologies were accepted from FA.</p>	
70	<p><u>Minutes of the previous meeting held on 4 March and 22 April 2015</u></p> <p>Minutes of both meetings were <b>AGREED</b> and signed. Action - to be</p>	<b>Clerk,</b>

Signed..... (Chair) Date.....

	filed and put on website.	<b>SG</b>
71.1	<p><u>Matters Arising from the minutes of 4 March</u></p> <p>JF referred to the following matters arising:            1415/52 Governor appointments. Forms had been completed and submitted to the Diocese by LG and TM some time ago. It was very disappointing that there was still no news on these applications. EB would ring the Diocese and stress the applicants’ anxiety and concern as well as the whole governing body’s disappointment.            1415/52 Governors’ details on school website –SG confirmed that the list was now up to date            1415/52 Social event – this had been very enjoyable and LG was thanked for organising            1415/52 Governor of the month: JU in June, FH in July. See Head’s report            1415/52 Standing Orders (confidential minutes)– clerk to revise this section            1415/55 Admissions policy –had been submitted as required to the Local Authority (LA)            CC arrived            1415/55 E-learning document had been sent home for discussion            1415/60 LH had expressed an interest in joining curriculum committee. Governors <b>AGREED</b> that LH should become a member of that committee.            Question: 1415/52 Had childcare disqualification forms been received from governors? Some were still outstanding and should be collected from the office then completed and returned.</p>	<p><b>EB</b></p> <p><b>Clerk</b></p> <p><b>ALL</b></p>
71.2	<p><u>Matters Arising from the minutes of 22 April</u></p> <p>JF reported that subsequent to the meeting school had been informed that an overspend in Year 3 was not allowed; minimum funding guarantee also could not be included in Years 2 and 3. Therefore Year 2 and 3 budgets had been revised, by reducing expenditure in those years (by £4k and £6k respectively). JF stressed that the situation of future years’ budgets was always subject to change.</p> <p>The revised three year budget was tabled. It was now acceptable to the Local Authority. Governors <b>NOTED</b> and <b>RATIFIED</b> the changes.</p>	
72	<p><u>Headteacher's report</u></p>	
72.1	<p>The report had been provided in advance. More information was given on the following, in response to governors’ questions / comments:</p> <ul style="list-style-type: none"> <li>• What it meant if Early Years children were not achieving good learning development (GLD)</li> <li>• Puzzle day –a great success</li> <li>• Yenworthy trip –pleased that all Y5 children attended</li> </ul>	

Signed..... (Chair) Date.....



77	<p><u>Governor Visit Reports</u></p> <p>A report from LG had been circulated; thanks to LG. LG said it had been a lovely day.</p>	
78	<p><u>Nominated Governor reports</u></p> <p>ICT – LAg had attended training on school iPads and would write up his visit.</p> <p>SEN – AP was writing up a report of a very good meeting held with E Billingham. She had also found a Governors’ training course very useful.</p> <p>RE –EB spoke about embedding the new RE curriculum, and collective worship.</p> <p>Link – please let EB know if you attend a training course. LB was asked to check whether Governor Services could provide records of training. Courses were run by the Diocese as well as Oxfordshire Governor Services. LG was attending a safeguarding course on 21 May. JF was attending Safer Recruitment training on 19 June.</p> <p>Foundation –AP had made contact.</p>	<p><b>LAg</b> <b>AP</b></p> <p><b>ALL</b> <b>Clerk</b></p>
79 79.1  79.2  79.3	<p><u>Committee Reports</u></p> <p>Finance Committee on 26 March 2015. Minutes of the meeting had been circulated, and were <b>noted</b>. Governors asked about the Alice system for the library (in hand); and the capital account at the Diocese (SG was awaiting an update).</p> <p>Building and Sites Committee on 29 April 2015. Minutes of the meeting were tabled (to go on Dropbox). <b>Noted</b>. AP left the meeting.</p> <p>Admissions Committee on 17 March 2015. Minutes of the meeting had been circulated, and were <b>noted</b>.</p>	<p><b>Clerk</b></p>
79.4  79.5	<p>Joint Steering Group meeting and Joint Steering Group Finance meeting on 1 May 2015.</p> <p>SG asked JF to check whether Pre-school should contribute to costs of maintenance such as barge board repainting, carpet replacement, interior decoration. JF to check the lease.</p> <p>SIAMS group meeting on 19 March 2015. Chairs of committees met to update parts 1 and 3. SG reported that staff had reviewed parts 2 and 4, which would be brought to the next SIAMS group meeting. The aim was to achieve outstanding in our next SIAMS inspection in two years’ time.</p>	<p><b>JF</b></p>
80	<p><u>Health and Safety</u> Please see Headteacher’s report</p>	
81	<p><u>Safeguarding</u> Please see Headteacher’s report.</p>	

Signed..... (Chair) Date.....

