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**Minutes of a Virtual Meeting of the Full Governing Body  
 Thursday 2<sup>nd</sup> July 2020 at 7pm**

*Due to COVID 19 virus, virtual meetings will be held for the foreseeable future.*

The meeting opened at 7pm

Item	Discussion	Action
	<p><b>Present:</b>            Catherine Archard (Associate Member)            The Rev. Elaine Bardwell (EB) (Foundation), Chair            Chris Brewer (CB) (Local Authority), Vice Chair            Judith Davies (Staff)            Hal Drakesmith (HD) (Foundation)            William Hogg (WH) (Parent)            Freda Hughes (FH) (Foundation)            Simon Jones (SJ) (Co-opted)            Rosalind Owen (RO) Head Teacher            George Southcombe (GS) (Foundation)</p> <p><b>In attendance</b>            Judy East (JE) LA Clerk</p>	
1.	<p><b>Welcome, apologies and quorum</b>  <b>EB</b> welcomed everyone to the virtual meeting.</p> <p>Apologies for absence were received and accepted from Lynden Guiver (Foundation), Tara Lynch (Parent), Barbara Smith (Foundation). Lydia Robinson (Foundation) is on maternity leave.</p> <p><b>EB</b> reported that Kathryn, who is a placement with <b>EB</b>, will attend the meeting.</p> <p>The meeting was quorate.</p>	
2.	<p><b>Declaration of any urgent business</b>  <b>RO</b> asked members of Resources Committee to stay on for a short meeting at the conclusion of FGB.</p>	Resources Committee

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Signed ..... Date .....

3.	<p><b>Declaration of business/pecuniary/other interests in agenda items</b> None declared. The Register of Interests in on the website.</p>	
4.	<p><b>Minutes of the meeting held on 14<sup>th</sup> May 2020</b> Minutes of the meeting held on 14<sup>th</sup> May were approved. <b>EB</b> will sign off.</p>	EB
5.	<p><b>Matters arising from the Minutes of 14<sup>th</sup> May 2020</b> There were no matters arising from the meeting of 14<sup>th</sup> May.</p>	
6.	<p><b>Minutes of the Extraordinary Meeting held on 27<sup>th</sup> May 2020</b> Minutes of the meeting held on 27<sup>th</sup> May were approved. <b>EB</b> will sign off.</p>	EB
7.	<p><b>Matters arising from the Minutes of the Extraordinary Meeting held on 27<sup>th</sup> May 2020</b> P.5 – Flushing toilets – amend to read “Lid should be put down before flushing”.</p>	
8.	<p><b>Headteacher’s Report</b> Questions were taken on <b>RO’s</b> HT Report, which had been previously circulated.</p> <p><i>Q. Why is Y6 attendance in school so low?</i> A. One-third of the class come from South Asian families, many of whom are shielding. There are also a number of other families in the class whose specific circumstances mean they need to shield.</p> <p><i>Q. Is there data on Black and Asian children coming in compared to other children?</i> A. <b>RO</b> hasn’t looked at in detail but will do so, and compare with other groups.</p> <p><i>Q. Is that why Y2 is a bit low?</i> A. A number of reasons, including the need to shield.</p> <p><i>Q. Is <b>CA</b> teaching full-time?</i> A. Yes, teaching Reception at the moment. Apart from Emma and Helen, all full-time teachers in school are teaching 4.5 days. <b>CA</b> will be full-time with the class in September.</p> <p><b>RO</b> added that some of the children with special needs are in school full time in the special class and most of the others have taken up the opportunity to come into school on the days offered to their class. Children in special class with high needs were getting a lot of support. <b>EB</b> suggested that a lack of resources could be an</p>	RO

	<p>issue. <b>RO</b> said that some children in Y6 were finding coping more difficult.</p> <p><u>September opening:</u> In answer to a question about size of school population for September, <b>RO</b> said that numbers will probably be a bit down due to the children leaving not being replaced because of the reduced movement of families into the city.</p> <p><u>Staffing:</u> All the teachers required for September are in place. Matt Cliffe will be doing 3 days in Y5 and Katie Mote full time in Y1. Most TAs are currently working in school. A number of support staff are not in because they are still shielding, if this situation continues into September, there will be an issue with staffing. <b>RO</b> has asked all the TAs if they can come in on 20<sup>th</sup> and 21<sup>st</sup> July to discuss plans for September.</p> <p><u>Assessment:</u> It was noted that the Government will require primary schools to carry out all the usual statutory assessments in 2020-21, this was not any different to what <b>RO</b> expected. We will not be undertaking the Reception Baseline Assessment, which is not compulsory in 2020-21.</p> <p><u>Safeguarding:</u> <b>RO</b> reported that there had been a serious safeguarding issue with a family. Generally, communication with Social Services over this period has been good.</p> <p><u>Premises:</u>  <i>Roof</i> - Roofers came in to repair the roof at a cost of £3,500 but the leaks have persisted in heavy rain, so they will be returning to do some remedial work.  <i>Fence</i> - Fencing is starting to be replaced and looks sturdy. The new Reception area fence is on order.  <i>Sinks</i> – A quote has been received for additional sinks for outside Years 5 and 6, which will provide more hand-washing capacity.</p> <p><u>Wider re-opening:</u> This has gone smoothly – most children seem fine and are pleased to see their friends; they are spending as much time as possible outdoors and lunches are being eaten in the classrooms. 'Bubbles' take their breaks at different times and having designated play areas helps. <b>EB</b> said there was a need to formally thank everyone who have put in so much effort: <b>JD</b> will send <b>EB's</b> letter, which was sent to staff, out to parents so that a public acknowledgement is made.</p>	JD
9.	<p><b>Future Planning, Summer Holidays and Autumn Term</b>  Noted that <b>CB</b> had sent round the latest Government advice published today. <b>RO</b> read out the statement which said that schools are not expected to open during the holiday and teachers need a break; the statement also said that some schools will run summer schools, which we will not be doing.</p>	

<p>Q. <i>Is there any school in the area where children can go?</i>  A. Cherwell Heads met and all said they were closing for the summer; not all Holiday Clubs are running, but some are. <b>RO</b> said she hasn't received any comments from parents about not opening.</p> <p>Q. <i>So is everyone coming back in September – do we actually have any children or staff for whom we should have a special concern about their safety from September, i.e. when 'bubbles' increase to 30?</i>  A. We can only control what happens in school and try and keep the 'bubbles' as separate as possible. Children from the same family are currently in different bubbles and children from different bubbles mix outside school.  In September there will be children, family and staff members with significant health issues. We will need to wait to see what the situation is closer to the September start date.</p> <p>Governors expressed some concern about testing, i.e. negative results; <b>EB</b> felt the school should err on the side of caution if a suspected (Covid) case arises in a child or member of staff. <b>RO</b> confirmed that the school follows Public Health England's advice which is reasonably clear and said that she will need to read the Government statement in more detail so that it can be put into the Risk Assessment. – there are still 8 weeks until opening so the situation may change. <b>CB</b> urged that all parents are alerted immediately if any child or member of staff tests positive. <b>RO</b> replied that when advice is sent out about September opening it can be made clear what would happen in different scenarios. It was noted that the Government had said today that schools should consider publishing Risk Assessments on their website; <b>RO</b> added that the LA will probably send more advice out which the school can follow – <b>RO</b> will circulate up to date risk assessment and plans to Governors.</p> <p>In relation to penalty notices for parents who don't send their children to school, <b>RO</b> cannot issue these because she hasn't done the training. The principal concern will be for children not at school who are not engaging with home learning provided.</p> <p><b>RO</b> reported that the school is now Google Classroom ready, which should provide a higher level of interactivity between staff and children in the event of lock down. There are also more developed national resources eg. Oak Academy, which might be a way to go if there are a few children who can't come in.</p> <p>If families go away on holiday they might have to do a 14-day quarantine when they come back and people will need to be alerted to this that if they are planning to go abroad they need to factor this in.</p>	<p>RO</p>
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	<p><b>SJ</b> said there is need to look at contingency planning for any outbreaks because there is an expectation that school can immediately switch to remote education.</p> <p><i>Q. Has there been any talk of getting more money?</i>  A. No. But if we need to spend existing money we will. The PTA still has a reasonable amount of money and we have some capital funds if necessary – we can't go into lockdown again without families having the resources they need for distance learning.</p> <p><b>CB</b> said he would be more confident about children returning if there was more information about infection rates, i.e. local, up to date information, and asked whether the Partnership could put pressure on the County Council and Public Health England. <b>RO</b> said she would e-mail the Partnership chair.</p> <p>It was noted that Oxford Brookes are intending to have as many students as possible back in September which would mean there will be a lot more people in the area. <b>RO</b> said she will look at the local data as it comes out and will do another Risk Assessment based on the new documentation and circulate. Autumn Term is a work in progress but staff are in place and there is new Government documentation so things will be adjusted based on what the situation is at the end of August.</p> <p><b>EB</b> reported she had received some correspondence about children disturbing wildlife at the local park, although the person who sent in the query said the children were well behaved. <b>JD</b> has contacted parents to remind them to be respectful of local wildlife areas.</p>	<p>RO</p> <p>RO</p>
10.	<p><b>Committee Reports</b>  Noted that Admissions Minutes of meetings held on 19<sup>th</sup> and 25<sup>th</sup> June are posted on Governor Hub as is the Curriculum Committee Report from <b>RO</b>.</p> <p>Resources Committee looked at the current budget position but it was too early in the year to see what is happening although there were no alarm bells. The budget has been officially approved. A request was received about use of school premises on a Sunday but the Committee think it would be unwise at this time (too many adults).</p>	RO
11.	<p><b>Date of Next Meeting</b>  Extraordinary GB Meeting – Thursday 27<sup>th</sup> August 2020 at 7 pm.</p> <p><u>2020/21 Meeting Dates</u>  1st October  19<sup>th</sup> November  28<sup>th</sup> January</p>	

	11 <sup>th</sup> March 29 <sup>th</sup> April (Budget Meeting) 27 <sup>th</sup> May 1 <sup>st</sup> July	
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The meeting closed at 8.30 pm