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**Minutes of a Virtual Meeting of the Full Governing Body  
 Thursday 1<sup>st</sup> July 2021 at 7pm**

*Due to COVID 19 virus, virtual meetings will be held for the foreseeable future.*

Item	Discussion	Action
	<p><b>Present:</b>            Catherine Archard (Associate Member)            The Rev. Elaine Bardwell (EB) (Foundation), Chair            Chris Brewer (CB) (Local Authority), Vice Chair            Judith Davies (JD) (Staff)            Hal Drakesmith (HD) (Foundation)            Lynden Guiver (LG) (Foundation)            William Hogg (WH) (Parent)            Freda Hughes (FH)(Foundation)            Simon Jones (SJ) (Co-opted)            Tara Lynch (Parent)            Rosalind Owen (RO) Head Teacher            Carinne Piekema (CP) (Foundation)            Barbara Smith (BS) (Foundation)            George Southcombe (GS) (Foundation)</p> <p><b>In attendance</b>            Judy East (JE) LA Clerk            Emma Martin (EM) (Deputy Head from Sept 2021)</p>	
1.	<p><b>Welcome and Apologies</b>            The meeting opened at 7pm and was quorate. <b>EB</b> welcome all to the meeting, including Emma Martin, incoming Deputy Head.</p> <p>An apology for absence was accepted from Lydia Robinson (Foundation).</p>	
2.	<p><b>Declaration of any urgent business</b>            There was no urgent business.</p>	

3.	<b>Declaration of business/pecuniary/other interests in agenda items</b> None declared. The Register of Interests is on the website.	
4.	<b>Governance Business</b> <u>Vacancy for a Community &amp; ~Safeguarding Governor:</u> To be discussed at next FGB meeting, when all committee positions are reviewed.	
5.	<b>Minutes of the meeting held on 21<sup>st</sup> May 2021</b> Minutes of the meeting held on 21 <sup>st</sup> May were approved.	
6.	<b>Matters arising from the Minutes of 21<sup>st</sup> May 2021</b> There were no matters arising from the minutes of 21 <sup>st</sup> May 2021	
7.	<p><b>Head Teacher Report</b> RO's HT Report, previously circulated, was received. Key points discussed included:</p> <ul style="list-style-type: none"> <li>• <u>Attendance</u> – Attendance figures have been good this school year.</li> <li>• <u>Admissions</u> – 27 children are expected to start in Reception in September. Current Reception and Y2 classes are full, other classes have spaces. <i>Q: In terms of leavers, is it because they are going to a prep. school?</i> Typically children already in Year 6 at private schools do not need to take the entrance test, so some children do transfer early. There has been an increase in children moving to private schools in the past 2 years.</li> <li>• <u>Staffing</u> – JW, KO, and KH have returned from maternity leave and are all now working part time. A temporary TA has been appointed for next year.</li> <li>• <u>Covid</u> - Things have been running reasonably smoothly but today there's been a positive case in Y3 and the class has been closed. They will be taught remotely during the period of isolation. A number of staff will also need to isolate, so teachers working on catch-up have been temporarily redeployed to provide cover where necessary. Shutting the class on the strength on a positive lateral flow test had been questioned by 1 parent.  <b>SJ</b> congratulated staff on coping so well with a class out and putting things in place for them so quickly.  <i>Q. How will you communicate when there is a positive test?</i> A. Standard PHE letter is sent out to parents.</li> <li>• <u>Activities</u> -Visits are going ahead and the Year 6 residential at Woodlands is still planned. <b>CB</b> commented that it might be a good idea to ask parents to be as careful as they can before going to Woodlands. <b>EB</b> agreed this would be an excellent idea.</li> <li>• <u>PE/Sports</u> - It is hoped that swimming and hockey will start next year.</li> </ul>	

	<p>Sports Day events were a success, each class competed separately, with the Green team emerging as the winning team across the school.</p> <p><b>SH</b> has completed the PE/Sports Premium Report for this year.</p> <ul style="list-style-type: none"> <li>• <u>Catch-Up Premium</u> - The Premium is being used as reported at the last FGB. Three teachers have started working with individual and groups of children.</li> <li>• <u>RSE</u> - The teaching of the new RSE curriculum is going smoothly. <b>TL</b> is observing relationships and sex education (RSE) lessons in Years 6 and 4 in her capacity as PSHE Governor, making 2 visits and submitting a report.</li> <li>• <u>Safeguarding</u> – <b>LG</b> has met with <b>RO</b> to review safeguarding procedures</li> <li>• <u>SEN</u> - School is considering alternative means of Ed Psych support in the event of OCC Ed Psych not being available again in the coming year.</li> </ul> <p>Q. <i>How are we paying for Pupil Premium children to go on school trips?</i>  A. From Pupil Premium funding.</p> <ul style="list-style-type: none"> <li>• <u>PTA</u> – The current Chair will be standing down in September, so a new Chair will need to come forward.</li> <li>• <u>Premises</u> - KS2 toilets will be re-furbished during the summer break</li> </ul> <p><b>RO</b> was thanked for her Report.</p>	
8.	<p><b>Pupil Progress and Attainment</b>  Already covered – will be discussed in more detail at next Curriculum Committee Meeting.</p>	Curriculum Committee
9	<p><b>Strategy – Governors’ Away Day</b>  The current strategy needs to be reviewed, dates for an additional FGB meeting to be discussed at the first FGB meeting of the new school year.</p>	FGB
10.	<p><b>SIAMS Working Group</b>  <b>RO</b> said the school values are well established, but there is a need to look in more detail at our vision. <b>CP</b>, <b>GS</b> and <b>EB</b> will work with <b>RO</b> and will meet on Tuesday 10<sup>th</sup> August in school.</p>	CP, GS, EB, RO
11.	<p><b>SIP 2020/21</b>  Already covered. <b>RO</b> will review the SEF in the holiday and update – noted some things planned for this year have been put on hold</p>	RO
12.	<p><b>New Marston Community Church</b>  They are currently meeting at the Swan School, but would like to return to meet in school as this is a better location for them. Governors are currently in process or reviewing outside lettings.</p>	FGB

13.	<p><b>Policies</b></p> <p>(i) <u>RSE</u> : A Parent consultation has taken place. Noted that no parents have asked for their children to be withdrawn. Governors approved the Policy.</p> <p><b>CB</b> brought up Diversity on the GB – this is something the FGB is always aware of when making appointments.</p> <p>(ii) <u>PE/Sports Premium Funding Report</u> : Report was received and approved.</p> <p>iii) <u>Staff Well-being</u> : <b>CA</b> said that generally staff feel well supported and <b>RO</b> has an open-door policy.</p>	
14.	<p><b>Safeguarding</b></p> <p><b>LG's</b> Report was received and approved.</p>	
15.	<p><b>Health &amp; Safety</b></p> <p>Discussed earlier in the agenda.</p>	
16.	<p><b>Governor Learning &amp; Development</b></p> <p><b>FH</b> attended an on-line course on effective use of Pupil Premium.</p>	
17.	<p><b>Governor visit Reports</b></p> <p><b>FH</b> report on Sports Day received.</p>	
18.	<p><b>Committee Reports</b></p> <p>Draft Curriculum Committee Minutes were received.</p> <p>Noted that Resources Committee Minutes of the last meeting are in preparation. The Committee had looked at the Budget in detail, the Budget is broadly on track.</p>	
19.	<p><b>Other Business</b></p> <p><u>Bubble ~System</u> : <b>CB</b> brought up the question of whether the Bubble system would continue in the new academic year. <b>EB</b> said it would depend on whether or not the virus was at an end but <b>RO</b> pointed out that the school is utterly bound by DfE and Public Health England guidance and school doesn't know yet what it will be instructed to do. When guidance is received, <b>RO</b> will put on Governor Hub.</p>	RO
20.	<p><b>Correspondence</b></p> <p>Correspondence had been received from Oxford University Hospitals, thanking school staff.</p>	
21.	<p><b>Future Meeting Dates</b></p> <p>There will be an Extraordinary FGB on 31<sup>st</sup> August to consider any new guidance re Covid.</p> <p>2021-2 Meeting dates are as in GB Minutes of the last meeting. –</p> <p>30<sup>th</sup> September 2021 18<sup>th</sup> November 2021</p>	

	<p>27<sup>th</sup> January 2022 10<sup>th</sup> March 2022 27<sup>th</sup> April 2022 26<sup>th</sup> May 2022 7<sup>th</sup> July 2022</p> <p><b>EB</b> thanked everyone, Governors and staff, for all their work over the last year and wished all a good Summer.</p>	
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The meeting closed at 9.02 pm