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**Minutes of a Virtual Meeting of the Full Governing Body
 Thursday 10th March 2022 at 7pm**

Item	Discussion	Action
	<p>Present: The Rev. Elaine Bardwell (EB) (Foundation), Chair Caroline Armitage (CA) (Parent) Chris Brewer (CB) (Local Authority) Hal Drakesmith (HD) (Foundation) Lynden Guiver (LG) (Foundation) Freda Hughes (FH) (Foundation) Simon Jones (SJ) (Co-opted) Matthew Lindars (ML) (Staff) Tara Lynch (TL) (Parent) Rosalind Owen (RO) Head Teacher Carinne Piekema (CP) (Foundation) Lydia Robinson (LR) (Foundation) George Southcombe (GS) (Foundation)</p> <p>In attendance Judy East (JE) (LA Clerk) Emma Martin (EM) (Deputy Head) (Associate Member)</p>	
1.	<p>Welcome and Apologies The meeting opened at 7 pm and was quorate. EB welcome all to the meeting.</p> <p>An apology for absence was received and accepted from Barbara Smith (Foundation).</p>	
2.	<p>Declaration of any urgent business There was no urgent business.</p>	
3.	<p>Declaration of business/pecuniary/other interests in agenda items None declared. The Register of Interests is on the website.</p>	
4.	<p>Governance Business Terms of office end for the following governors in 2022:</p>	

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Signed Date

	<p>Simon Jones (Co-opted) (May) Freda Hughes (Foundation) (May) Chris Brewer (LA) (October) Tara Lynch (Parent) (November) Lydia Robinson (Foundation) (December)</p> <p>SJ agreed to stand again for one more year; governors approved this. If CB decides to continue he will contact the LA. FH and LR agreed to stand for a further term; EB will arrange the Diocesan paperwork.</p>	<p>Next Agenda item EB</p>
5.	<p>Minutes of the meeting held on 27th January 2022 Minutes of the meeting held on 27th January 2022 were approved.</p>	
6.	<p>Matters arising from the Minutes of 27th January 2022 There were no matters arising from the minutes of 27th January 2022.</p>	
7.	<p>Pupil Progress and Attainment Assessments are due – next agenda item.</p>	<p>Next Agenda item</p>
8.	<p>Head Teacher Report RO's HT Report, previously circulated, was received. Key points discussed included:</p> <ul style="list-style-type: none"> • <u>Attendance</u> – There are a number of children with quite low attendance and a couple with very poor attendance – some parents are concerned about their children being in school because of Covid. However, according to Oxfordshire data, our children have higher attendance than the County average. • <u>Ofsted</u>: There was a call from Ofsted on Monday but it was not answered. Efforts to get back in touch with them were unsuccessful. School is overdue for an inspection, so it could be next week, at the end of term, or further off. <p>Q. <i>Will you let Governors know if they need to come in for certain Ofsted meetings?</i> A. Yes. The inspector will put a timetable together. EB pointed out that not all Governors will be able to attend at short notice. FH said that all Governors will be invited to a de-briefing at the end of the inspection. SJ thought it would be reasonable for Governors to speak to Ofsted by Zoom; RO will discuss with Ofsted inspector.</p> <ul style="list-style-type: none"> • <u>Staffing</u> – Covid figures are going up again in the city and nationally which may have staffing implications. • <u>Covid</u> – The LA has briefed that case numbers in primary schools are markedly reduced and schools should now treat Covid like any other infectious disease. RO reported that school was no longer able to order lateral flow devices as testing could now only be carried out if people are symptomatic. Only one child is 	<p>RO</p>

	<p>currently off with Covid. Staff continue to wear masks in communal areas and most staff are triple-jabbed. Governors agreed to continue with virtual meetings until the end of the academic year, but recognised that in-person meetings are much more effective.</p> <ul style="list-style-type: none"> • <u>Enrichment and Curriculum Activities</u> – the range of sports and PE activities was noted. The football team is a mix of boys and girls and is doing very well. There hasn't been any success in accessing swimming for Year 5 yet. <p>Q. <i>Is it because of a lack of Teachers?</i> A. Yes – we've tried every pool in the area without success. CA offered to send private sector details to RO. CB said that only 15% of last year's Y6 had learned self-rescue, which is an essential skill. RO will ask Judith to look into this again.</p> <ul style="list-style-type: none"> • <u>Assessment and Pupil Progress</u> – formal assessments will take place before Easter – next agenda item. • <u>Ofsted Inspection Summary Report</u> – nothing new to add. • <u>Parent Meetings</u> – CA had had feedback from parents requesting later (after work) meeting slots on Zoom. • <u>CPD</u> – continuing for various members of staff. • <u>Curriculum Development</u> <p>Q. <i>How are Staff getting on with Reading lessons – is this going well?</i> A. After only two weeks, staff are still getting used to them, but feedback is good and staff feel supported. EM is looking at planning and continue to monitor.</p> <ul style="list-style-type: none"> • <u>Safeguarding and Behaviour</u> <p>Q. <i>What happened to the children using racist language?</i> A. They were given a good talking to and lost some privileges. The use wasn't malicious, it was foolish.</p> <ul style="list-style-type: none"> • <u>Inclusion</u> – There is a set, lengthy process to go through to get an EHCP, recent applications have been successful and a further application is underway. Support from our SEN officer is variable. <p>Q. <i>Are other schools having similar difficulty?</i> A. Some Cherwell Partnership head teachers have reported significant issues with accessing support for individual children.</p>	<p>CP/RO</p>
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	<ul style="list-style-type: none"> • <u>LA External Adviser</u> – The External Adviser came in on 10th February and again on Monday to meet with RO and EM. Her general opinion is that the school is fine for Ofsted. • <u>PTA</u> – RO hopes to hold a meeting next week. SJ reported that Resources Committee had suggested that if PTA were called “Friends” and widened its base it might bring in more people. CP noted that as parents are seldom in school now their connection with school is not so good. • <u>Collective Worship</u> – the Easter service will be held remotely but hopefully after that parents will be back in school. There may also be a celebration in the summer term, perhaps an international meeting outside. 	RO
9	School Improvement Plan and Strategy Updates of these are ongoing.	Next Agenda item
10.	Compliance The SEF has been updated to reflect the current position. (a) <u>Policies for approval</u> : (i) SEN – still in progress. (ii) Charging and Lettings – not yet done. Apart from Adam’s Sports Club there are few lets at present. (iii) Equality Policy – in hand. Q. <i>Has feedback suggested Ofsted are likely to ask about Equality?</i> A. It hasn’t come up at recent HT briefings. SJ suggested that when possible perhaps we should aim to appoint someone from a different background as a governor. EB will take forward but pointed out that the majority of our governors are foundation governors and the implication on the application form is that foundation governors should be active Christians. (b) <u>Website and Policy Status check</u> : RO has a spreadsheet which flags things up that require action. It was confirmed that all policies are in place and the single central record is fully up to date, as is the training schedule.	EB
11.	Safeguarding Governors need to be up to date on safeguarding training and to renew prevent training – add to next year’s programme. Staff are currently updating Prevent training	All Governors

12.	<p>Health & Safety A new Covid risk assessment has been done, taking account of changes to Covid rules. There was a Health & Safety inspection last week with a different inspector, who has come up with a list of things to be done.</p> <p><i>Q. What do you do if you can't reduce a risk?</i> A. The inspection format is provided by the LA and risks are graded low, medium or high. If anything is 'high' it will be looked at with a view to reducing it. Risk assessments are in place for many activities and are reviewed regularly.</p>	RO
13.	<p>Governor Learning & Development TL has signed up for two courses, including Safeguarding training.</p>	
14.	<p>Governor visit Reports Reports from SJ, who had met with Helen Dandridge regarding computing, and LG, who had visited regarding Art & Design. HD had made Science and EYFS visits (reports in the Governor Visits folder). Agreed governors should add visit reports to the FGB Meetings folder and then archive in the Governor Visits folder.</p>	All Governors
15	<p>Committee Reports <u>Resources</u> - SJ reported that the overall financial position is very much in line with the budget. The budget meeting is soon after Easter. There is need to look at timings of meetings so that committee meetings precede FGB meetings. To ensure this, it would be better if FGB meetings were held towards the end of each half term.</p> <p><i>Q. What is happening about Pre-School?</i> A. No further information about whether school might take it over. No discussions yet about financial implications or the effect on school and Pre-school, including on the staff.</p> <p>CA indicated that she would like to join Resources Committee.</p> <p><u>Community & Safeguarding</u> – Noted that new parking regulations and speed limits will be coming into force on Marston Road. There was discussion about loss of parking spaces and EB undertook to enquire about the possibility of having spaces at the Up in Arms.</p> <p><u>Curriculum</u> – Noted there was nothing to add to the Report.</p>	EB
16..	<p>Other Business Reception Class : Noted that 85 applications have been received for the September Reception class, including 36 first place applications. These are healthy numbers.</p>	
17.	<p>Correspondence No correspondence.</p>	

18.	Future Meeting Dates Budget Meeting – 27 th April, 7pm. FGB – 26 th May, 7 pm.	
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The meeting closed at 8.33 pm